

**MINUTES  
TOWN OF MANNFORD  
BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 11, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, April 11, 2019, in the City Hall Meeting Room.

**I. OPEN**

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

**II. ROLL CALL**

Present:

Chad Busch, entered meeting at 6:11 p.m.  
Tyler Buttram  
Raylene Kelley  
Clay Abercrombie

Staff Present:

Gerald Haury, Town Administrator  
Joyce Martin, City Clerk  
JJ Minet, Activity Center Director  
Colleen Branson, Librarian  
Carolyn Smythe, Ambulance Director  
Bob Evans, Fire Chief

Absent:

Johnnie Bozarth  
David Weatherford, Town Attorney  
Rita Bougher, City Treasurer  
Dawn Ell Carson, Finance Director  
Tracy Campbell, Public Works Director  
Lucky Miller, Police Chief

**III. PLEDGE OF ALLEGIANCE**

Mayor Tyler Buttram led the Pledge of Allegiance.

**IV. INVOCATION**

Trustee Clay Abercrombie gave the Invocation.

**V. TOWN ADMINISTRATOR'S REPORT**

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$92,621.33 and Use Tax was \$15,312.45 for funds received in April for March collections.

***RECESS***

***Mayor Tyler Buttram recessed the April 11, 2019 regular meeting of the Town Board of Trustees at 6:03 p.m.***

***RECONVENE***

***Mayor Tyler Buttram reconvened the April 11, 2019 regular meeting of the Town Board of Trustees at 6:08 p.m. with Buttram, Kelley, and Abercrombie present.***

*Trustee Chad Busch entered the meeting at 6:11 p.m.*

**VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA**

- A. Approval of the March 14, 2019 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the April 4, 2019 Minutes of the Mannford Public Library Board Regular Meeting.
- C. Acknowledgement of the March 19, 2019 Minutes of the Mannford Planning Commission Special Meeting.
- D. Mannford Park Board meeting for April 4, 2019 was canceled.
- E. Approval of the lump sum payment to Leno Dallas Florer in the amount of \$2,838.30 in lieu of a monthly pension from Oklahoma Municipal Retirement Fund (OkMRF) due to small amount.

Motion by Abercrombie, second by Kelley to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

**VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda for separate consideration.

**VIII. PUBLIC HEARING**

- A. Mayor Tyler Buttram declared the Public Hearing for the purpose to receive comments on the performance of the City in regard to Community Development Block Grant Disaster Recovery funds (16227 CDBGDR 13) received by the City to construct Keystone Village, a senior housing apartment complex, in the City of Mannford open for comments at 6:12 p.m.

Mayor Tyler Buttram declared the Public Hearing closed at 6:19 p.m.

**IX. ORDINANCES**

- A. Discussion and possible action on **Ordinance No. 2019-6** amending **Ordinance No. 2019-4**, Chapter 6 to Part 12, Planning Zoning and Development, establishing R-4 Zoning, repealing all prior Ordinances, and Declaring an Emergency is tabled for 30 days.
- B. Consideration and possible action pertaining to Declaring an Emergency for **Ordinance No. 2019-6** is tabled for 30 days.

**X. RESOLUTIONS**

- A.** Motion by Abercrombie, second by Busch to approve **Resolution No. 2019-3** authorizing the Mayor, Board Members and Staff to sign closeout documents related to the City of Mannford's Community Development Block Grant (16227 CDBGDR13) for Senior Housing Improvements.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

- B.** Motion by Kelley, second by Busch to approve **Resolution No. 2019-4** approving the Town of Mannford is committed to partnering with the U.S. Census Bureau and the State of Oklahoma in support of the goals and ideals for the 2020 Census.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

- C.** Motion by Abercrombie, second by Kelley to approve **Resolution No. 2019-5** Adopting a Safe Routes to School Policy.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

**XI. SCHEDULED BUSINESS**

- A.** Motion by Busch, second by Kelley to approve donation in the amount of \$1,180.88 from Carol Lee Crellin/The Bill Jones Revocable Trust for the City of Mannford's Animal Shelter.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

- B.** Motion by Buttram, second by Abercrombie to cast votes for Gerald Haury, Town Administrator for Mannford, and Mark Whinery, City Manager of Drumright, to the Board of Trustees of the Oklahoma Municipal Assurance Group (OMAG) for three-year terms commencing July 1, 2019.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

- C. Motion by Kelly, second by Busch to approve an Interlocal Cooperation Agreement for shared Board of Adjustment services with the City of Sand Springs and the Town of Sperry.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

- D. Motion by Busch, second by Kelley to approve a Proclamation for the 2020 Census Count.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

- E. Motion by Abercrombie, second by Kelley to approve City Attorney David Weatherford to prepare an ordinance for parking on a permanent hard surface.

Aye: Busch, Buttram, Kelley, and Abercrombie  
Nay: None

Motion carried.

**XII. NEW BUSINESS**

There were no new business items to discuss.

**XIII. ADJOURNMENT**

Mayor Tyler Buttram adjourned the meeting at 7:17 p.m.

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Joyce Martin, City Clerk

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Tyler Buttram, Mayor