

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
RESCHEDULED REGULAR MEETING
FEBRUARY 15, 2018**

The Board of Trustees of the City of Mannford, Oklahoma met in a rescheduled regular session on Thursday, February 15, 2018, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

II. ROLL CALL

Present:

Adam Gilbert
Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Absent:

Rita Bougher, City Treasurer
Dawn Ell Carson, Finance Director
Lucky Miller, Police Chief

Staff Present:

Mike Nunneley, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Tracy Campbell, Utility Director
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Trustee Clay Abercrombie gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Nunneley regarding the following:

- Sales Tax was \$95,662.46 and Use Tax was \$12,014.57 for funds received in February for January collections.
- Acknowledgment of February 5, 2018 OCC letter in reference to onsite inspection of natural gas system.
- Report on additional campsites to New Mannford Ramp almost ready to begin leasing.
- Low attendance at Town Hall Meeting on Thursday, February 8, 2018 with the next Town Hall Meeting scheduled for Thursday, February 22, 2018.
- Report on Smoke Alarms.
- Report on Keystone Village Senior Living Apartments occupancy.
- Report on Fire Department Grant.

VI. CONSIDERATION OF CONSENT AGENDA

- A. Approval of the January 11, 2018 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the January 9, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the February 6, 2018 Minutes of the Mannford Public Library Board Regular Meeting.

Motion by Gilbert, second by Abercrombie to approve the Consent Agenda as presented.

Aye: Gilbert, Buttram, Kelley, Abercrombie and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. PUBLIC HEARING

- A. Mayor Buttram opened the Public Hearing to receive recommendations on community development needs within the Community at 6:23 p.m.

These recommendations will be considered by the City of Mannford Board of Trustees in developing and approving a community development project to be submitted by March 30, 2018 to the Oklahoma Department of Commerce for funding consideration under the FY-2018 Community Development Block Grant Program.

Andy Armstrong with Andy Armstrong Consulting, LLC was present to advise those attending the Public Hearing the details for the FY-2018 Community Development Block Grant Application and to facilitate any questions received.

There being no other citizen comments, Mayor Buttram closed the Public Hearing at 6:34 p.m.

IX. SCHEDULED BUSINESS

- A. Motion by Gilbert, second by Kelley to approve the FY-2018 Community Development Block Grant (CDBG) Community Revitalization Citizen Participation Plan.

Aye: Gilbert, Buttram, Kelley, Abercrombie and Bozarth
Nay: None

Motion carried.

- B.** Motion by Abercrombie, second by Gilbert to approve **Resolution No. 2018-01** requesting Community Development Block Grant (CDBG) assistance from the Oklahoma Department of Commerce.

Aye: Gilbert, Buttram, Kelley, Abercrombie and Bozarth
Nay: None

Motion carried.

- C.** Motion by Gilbert, second by Abercrombie to authorize the Mayor and City Clerk to sign all required Community Development Block Grant (CDBG) application documents.

Aye: Gilbert, Buttram, Kelley, Abercrombie and Bozarth
Nay: None

Motion carried.

X. NEW BUSINESS

There were no new business items to discuss.

XI. ADJOURNMENT

Mayor Buttram adjourned the meeting at 6:40 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor