

**MINUTES  
TOWN OF MANNFORD  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 11, 2018**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, January 11, 2018, in the City Hall Meeting Room.

**I. OPEN**

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:04 p.m.

**II. ROLL CALL**

Present:

Tyler Buttram  
Raylene Kelley  
Johnnie Bozarth

Absent:

Adam Gilbert  
Clay Abercrombie  
Rita Bougher, City Treasurer  
JJ Minet, Activity Center Director  
Colleen Branson, Librarian

Staff Present:

Mike Nunneley, Town Administrator  
David Weatherford, Town Attorney  
Joyce Martin, City Clerk  
Dawn Ell Carson, Finance Director  
Tracy Campbell, Utility Director  
Lucky Miller, Police Chief  
Carolyn Smythe, Ambulance Director  
Bob Evans, Fire Chief

**III. PLEDGE OF ALLEGIANCE**

Mayor Tyler Buttram led the Pledge of Allegiance.

**IV. INVOCATION**

Police Chief Lucky Miller gave the Invocation.

**V. TOWN ADMINISTRATOR'S REPORT**

Verbal report given by Town Administrator Nunneley regarding the following:

- Sales Tax was \$94,990.34 and Use Tax was \$7,248.06 for funds received in January for December collections.
- Mannford Chamber Banquet is Monday, January 15, 2018.

**VI. CONSIDERATION OF CONSENT AGENDA**

- A. Approval of the December 14, 2017 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the December 12, 2107 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the January 4, 2018 Minutes of the Mannford Public Library Board Regular Meeting.
- D. No Quorum of the January 4, 2018 Mannford Park Board Regular Meeting.

Motion by Bozarth, second by Kelley to approve the Consent Agenda as presented.

Aye: Buttram, Kelley, and Bozarth  
Nay: None

Motion carried.

**VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda for separate consideration.

**VIII. ORDINANCES**

- A. Motion by Kelley, second by Bozarth to approve Ordinance No. 2018-01 an Ordinance providing for a fee to defray costs of collecting delinquent fines, fees, court costs, and other debts pursuant to 11 Oklahoma Statute 22-138.

Aye: Buttram, Kelley, and Bozarth  
Nay: None

Motion carried.

**IX. SCHEDULED BUSINESS**

- A. Motion by Kelley, second by Bozarth to approve Contract for Collection Services with Perdue, Brandon, Fielder, Collins & Mott, L.L.P. to enforce the collection of delinquent court fees and fines, and other receivables due to the City.

Aye: Buttram, Kelley, and Bozarth  
Nay: None

Motion carried.

- B. Motion by Kelley, second by Bozarth to approve a Setback Variance as shown on survey for Nathan Tuell at Lot 9, Block 4, Mannford-By-The-Lake Addition, Town of Mannford, Creek County, State of Oklahoma, and known as 113 Lakeview Drive.

Aye: Buttram, Kelley, and Bozarth  
Nay: None

Motion carried.

**X. NEW BUSINESS**

There were no new business items to discuss.

**XI. ADJOURNMENT**

Mayor Buttram adjourned the meeting at 6:31 p.m.

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Joyce Martin, City Clerk

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Tyler Buttram, Mayor