

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 14, 2017**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Tuesday, November 14, 2017, in the City Hall Meeting Room.

I. OPEN

Vice Mayor Adam Gilbert called the meeting to order and requested roll call at 6:00 p.m.

II. ROLL CALL

Present:

Adam Gilbert
Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Staff Present:

Mike Nunneley, Town Administrator
Joyce Martin, City Clerk
Rita Bougher, City Treasurer
Dawn Ell Carson, Finance Director
Tracy Campbell, Utility Director
Lucky Miller, Police Chief
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

David Weatherford, Town Attorney

III. PLEDGE OF ALLEGIANCE

Vice Mayor Adam Gilbert led the Pledge of Allegiance.

IV. INVOCATION

Town Administrator Mike Nunneley gave the Invocation.

RECESS

Vice Mayor Gilbert recessed the November 14, 2017 regular meeting of the Town of Mannford Board of Trustees at 6:02 p.m.

Tyler Buttram entered meeting at 6:07 p.m.

RECONVENE

Mayor Buttram reconvened the November 14, 2017 regular meeting of the Town of Mannford Board of Trustees in open session at 6:07 p.m. with Gilbert, Buttram, Kelley, Abercrombie, and Bozarth present.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Nunneley regarding the following:

- Sales Tax was \$98,013.46 and Use Tax was \$8,893.91 for funds received in November for October collections.
- Report on work being done in front of City Hall.
- Keystone Living Senior Apartments at 80% occupancy.
- Disc Golf Course is in place.

VI. CONSIDERATION OF CONSENT AGENDA

- A. Approval of the October 19, 2017 Minutes of the Town of Mannford Board of Trustees Special Meeting.
- B. Approval of the October 25, 2017 Minutes of the Town of Mannford Board of Trustees Special Meeting.
- C. Approval of the November 3, 2017 Minutes of the Town of Mannford Board of Trustees Special Meeting.
- D. Acknowledgement of the October 10, 2017 Minutes of the Mannford Planning Commission Regular Meeting.
- E. Acknowledgement of the November 7, 2017 Minutes of the Mannford Public Library Board Regular Meeting.
- F. Approval of the 2018 Meeting Schedule for the City of Mannford Board of Trustees.
- G. Approval of the 2018 Meeting Schedule for the Mannford Public Library Board.
- H. Approval of the 2018 Meeting Schedule for the Mannford Planning Commission.
- I. Approval of the 2018 Meeting Schedule of the Mannford Park Board.
- J. Approval of the 2018 Municipal Court Schedule.

Motion by Gilbert, second by Kelley to approve the Consent Agenda as presented.

Aye: Gilbert, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. SCHEDULED BUSINESS

- A. Motion by Kelley, second by Bozarth to approve the Mannford Fire Department to join the Creek County Chief's Association Task Force.

Aye: Gilbert, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- B. Motion by Abercrombie, second by Kelley to approve member appointment of Pam Lundak to the Mannford Park Board.

Aye: Gilbert, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- C. Motion by Gilbert, second by Bozarth to approve having an election to increase the City of Mannford's sales tax from 3.50% to 4.25%, an increase of .75%.

Aye: Gilbert, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- D. Motion by Kelley, second by Abercrombie to approve **Resolution No. 2017-07**, as Resolution authorizing participation in the Oklahoma Municipal Assurance Group (OMAG) Recognition Program.

Aye: Gilbert, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

IX. NEW BUSINESS

There were no new business items to discuss.

RECESS

Mayor Buttram recessed the November 14, 2017 regular meeting of the Town of Mannford Board of Trustees at 6:28 p.m.

RECONVENE

Mayor Buttram reconvened the November 14, 2017 regular meeting of the Town of Mannford Board of Trustees in open session at 6:51 p.m. with Gilbert, Buttram, Kelley, Abercrombie and Bozarth present.

X. ADJOURNMENT

Mayor Buttram adjourned the meeting at 6:51 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor