

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 14, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, February 14, 2019, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Raylene Kelley
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
JJ Minet, Activity Center Director
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

Clay Abercrombie
Rita Bougher, City Treasurer
Lucky Miller, Police Chief
Colleen Branson, Librarian

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Town Administrator Gerald Haury gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$104,832.65 and Use Tax was \$21,094.24 for funds received in February for January collections.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the January 10, 2019 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the February 7, 2019 Minutes of the Mannford Public Library Board Regular Meeting.
- C. Meeting was canceled for the January 8, 2019 Mannford Planning Commission Regular Meeting.

Motion by Bozarth, second by Kelley to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. ORDINANCES

- A.** Motion by Bozarth, second by Kelley to approve **Ordinance No. 2019-2** an Ordinance relating to Title 7, Finance and Taxation; adding Chapter 5, Hotel and Motel Tax, adding Sections 7-501 through 7-516 of the Code of Ordinances of the Town of Mannford, Oklahoma, repealing all Ordinances in conflict herewith, and Declaring an Effective Date.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- B.** Motion by Bozarth, second by Busch to approve **Ordinance No. 2019-3** an Ordinance of the City of Mannford, Oklahoma amending Section 12-121 Board of Adjustment, Creation and Authority, repealing all prior Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- C.** Motion by Busch, second by Kelley to approve Declaring an Emergency for **Ordinance No. 2019-3**.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- D.** Motion by Bozarth, second by Kelley to approve **Ordinance No. 2019-4** an Ordinance of the City of Mannford, Oklahoma adding Chapter 6 to Part 12, Planning, Zoning and Development, Establishing R-4 Zoning, repealing all prior Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- E. Motion by Kelley, second by Busch to approve Declaring an Emergency for **Ordinance No. 2019-4.**

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- F. Motion by Bozarth, second by Busch to approve **Ordinance No. 2019-5** an Ordinance of the City of Mannford, Oklahoma adding Chapter 7 to Part 12, Planning, Zoning and Development, Establishing R-5 Zoning, repealing all prior Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- G. Motion by Busch, second by Kelley to approve Declaring an Emergency for **Ordinance No. 2019-5.**

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

IX. RESOLUTIONS

- A. Motion by Bozarth, second by Busch to approve **Resolution No. 2019-2** a Resolution authorizing the calling and holding of an election in the Town of Mannford, Creek County, State of Oklahoma, for the purpose of submitting to the registered qualified voters of said City the question of levying and assessing an excise tax upon gross receipts derived from rent for occupancy of hotel or motel rooms.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

X. SCHEDULED BUSINESS

- A. Motion by Buttram, second by Kelley to nominate Gerald Haury for a position on the Board of Trustees of the Oklahoma Municipal Assurance Group (OMAG) for a three-year term commencing on July 1, 2019.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- B.** Motion by Busch, second by Kelley to approve to spend \$50,000 budgeted to new bathhouse to renovate existing bathhouse instead at New Mannford Ramp and to authorize the Town Administrator to accept and approve a quote from a qualified contractor.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

- C.** Motion by Busch, second by Kelley to approve to issue American Heritage Bank Visa Business Credit Card in City of Mannford/Gerald Haury's name, with a limit of \$5000 and to authorize the Mayor to sign the application.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:14 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor