

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 12, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, December 12, 2019, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Jerry Ridley, Interim Police Chief
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Bob Evans, Fire Chief

Absent:

David Weatherford, Town Attorney
Rita Bougher, City Treasurer
Carolyn Smythe, Ambulance Director

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Trustee Clay Abercrombie gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$96,169.99 and Use Tax was \$14,750.48 for funds received in December for November collections.
- FEMA flood reporting and possible reimbursements.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the November 14, 2019 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the November 12, 2019 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the November 26, 2019 Minutes of the Mannford Planning Commission Special Meeting.
- D. Acknowledgement of the December 5, 2019 Minutes of the Mannford Public Library Board Regular Meeting.

Motion by Kelley, second by Busch to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. ORDINANCES

- A.** Motion by Abercrombie, second by Kelley to approve **Ordinance No. 2019-14** an Ordinance of the Town of Mannford, Oklahoma, amending Section 5-101 of the Code of Ordinances of the Town of Mannford.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

IX. SCHEDULED BUSINESS

- A.** No action taken on the Iron Man Triathlon being held on Sunday, May 31, 2020.

- B.** No action taken on future General Obligation Bond Projects.

- C.** Motion by Abercrombie, second by Busch to approve **SUP Application #2019-2** for Cannabis Joe's, Charles Ellis, 205 E. Trower Mannford, Oklahoma.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- D.** Motion by Abercrombie, second by Busch to approve **SUP Application #2019-3** for Pure Market LLC, Kevin Brown and Steven B. Hewitt, 114 E. Trower, Mannford, Oklahoma.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- E.** Motion by Buttram, second by Kelley to approve to declare the Police Department's service weapon as surplus and transfer to the late Police Chief Lucky Miller's family as additional compensation.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- F.** Motion by Kelley, second by Busch to approve the Oklahoma Municipal Assurance Group (OMAG) Proof of Loss Statement and Repair Estimate for the Mannford Activity Center.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
 Nay: None

Motion carried.

- G.** Motion by Kelley, second by Busch to approve permission to go out for bids to repair the Mannford Activity Center.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
 Nay: None

Motion carried.

- H.** Motion by Busch, second by Kelley to approve to surplus the following items and authorize the Town Administrator to dispose of the surplus property.

POLICE DEPARTMENT

#	VEHICLE/EQUIPMENT DESCRIPTION	YEAR	VIN
7925	FORD CROWN VIC	2010	2FABP7BVXAX110925
	FORD CROWN VIC, NO TRANSMISSION	2005	2FAHP72W35X155277
	FORD CROWN VIC, NO TRANSMISSION	2009	2FAHP71V19X109539
	FORD CROWN VIC	2008	2FAFP71VX8X133313
	FORD CROWN VIC	2008	2FAHP71V18X138442
	FORD BRONCO II XLT	1990	1FMCU12T3LUA62435
7908	HUMMER H2, BLACK	2006	5GRGN23U66H117908

FIRE DEPARTMENT

#	VEHICLE/EQUIPMENT DESCRIPTION	YEAR	VIN
	RED CHEVY TAHOE	2000	1GNEK13R4YR224130
	ONAN GENERATOR 120/240 VOLT 7.5 KVA		SER.# A780297164

AMBULANCE DEPARTMENT

#	VEHICLE/EQUIPMENT DESCRIPTION	YEAR	VIN
	RED FORD WHEELED COACH	2001	1FDXE45FX1HA06794

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
 Nay: None

Motion carried.

X. EXECUTIVE SESSION

A. Proposed executive session as authorized by 25 Oklahoma Statutes, Section 307.B.1. for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation, retirement, compensation, benefits, and evaluation of any individual salaried public officer or employee as designated below:

1) Town Administrator / City Manager

B. Motion by Kelley, second by Bozarth to enter into executive session at 6:19 p.m.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

C. The Town of Mannford Board of Trustees convened into executive session at 6:19 p.m.

D. The public meeting re-convened in open session at 6:48 p.m.

E. Motion by Busch, second by Kelley to amend the Town Administrator / City Manager's contract.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:48 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor