

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 14, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, November 14, 2019, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:02 p.m.

II. ROLL CALL

Present:

Chad Busch

Tyler Buttram

Raylene Kelley

Clay Abercrombie

Absent:

Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator

David Weatherford, Town Attorney

Joyce Martin, City Clerk

Rita Bougher, City Treasurer

Dawn Ell Carson, Finance Director

Tracy Campbell, Public Works Director

Jerry Ridley, Interim Police Chief

JJ Minet, Activity Center Director

Colleen Branson, Librarian

Carolyn Smythe, Ambulance Director

Bob Evans, Fire Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Mayor Tyler Buttram gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$99,729.58 and Use Tax was \$12,830.19 for funds received in November for October collections.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the October 10, 2019 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Approval of the October 25, 2019 Minutes of the Town of Mannford Board of Trustees Special Meeting.
- C. Acknowledgement of the October 9, 2019 Minutes of the Mannford Planning Commission Special Meeting.
- D. Acknowledgement of the November 7, 2019 Minutes of the Mannford Public Library Board Regular Meeting.

- E. Approval of the 2020 Meeting Schedule for the City of Mannford Board of Trustees.
- F. Approval of the 2020 Meeting Schedule for the Mannford Public Library Board.
- G. Approval of the 2020 Meeting Schedule for the Mannford Planning Commission.
- H. Approval of the 2020 Municipal Court Schedule.

Motion by Kelley, second by Busch to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. SCHEDULED BUSINESS

A. No action taken on the Iron Man Triathlon being held on Sunday, May 31, 2020.

B. Motion by Abercrombie, second by Kelley to approve the Interlocal Agreement with the City of Sand Springs, an Oklahoma municipality, for a 1990 E-One Stratosphere Quint Fire Ladder Truck Vin #46JBBBA85L1003305.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

C. Motion by Busch, second by Kelley to approve the Vehicle Storage Agreement with Cimarron Telephone Company, L.L.C. for the 1990 E-One Stratosphere Quint Fire Ladder Truck Vin #46JBBBA85L1003305.

Aye: Busch, Buttram, Kelley, and Abercrombie.
Nay: None

Motion carried.

D. Motion by Busch, second by Kelley to accept a Lease Purchase for a Fire Rescue Truck with American Heritage Bank.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- E.** Motion by Abercrombie, second by Kelley to approve a Utility Easement Encroachment License Agreement with R. Michael and Vicki Eimen.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- F.** Motion by Kelley, second by Busch to approve the Alcohol and Drug Policy Manual.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

IX. NEW BUSINESS

There were no new business items to discuss.

X. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:21 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor