

**MINUTES  
MANNFORD PUBLIC WORKS AUTHORITY  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 11, 2020**

The Trustees of the Mannford Public Works Authority (MPWA) met in a regular session on Thursday, June 11, 2020 in the City Hall Meeting Room.

**I. OPEN**

Chairman Tyler Buttram called the meeting to order and requested roll call at 6:20 p.m.

**II. ROLL CALL**

Present:

Chad Busch  
Tyler Buttram  
Johnnie Bozarth

Absent:

Raylene Kelley  
Clay Abercrombie  
JJ Minet, Activity Center Director  
Carolyn Smythe, Ambulance Director  
Bob Evans, Fire Chief

Staff Present:

Gerald Haury, Town Administrator  
David Weatherford, Town Attorney  
Joyce Martin, City Clerk/Treasurer  
Dawn Ell Carson, Finance Director  
Tracy Campbell, Public Works Director  
Jerry Ridley, Police Chief  
Colleen Branson, Librarian  
Don Gower, New Mannford Ramp Camp Host  
Kathy Gower, New Mannford Ramp Camp Host

**III. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA**

- A. Approval of the Minutes of the May 14, 2020 Regular Meeting of the Mannford Public Works Authority.
- B. Approval of the American Heritage Bank Deferral and Extension Agreement on Note #2015117172 in the amount of \$425,000.00 with quarterly interest payments.

Motion by Bozarth, second by Busch to approve the Consent Agenda as presented.

Aye: Busch, Buttram, and Bozarth  
Nay: None

Motion carried.

**IV. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda for separate consideration.

**V. PUBLIC HEARING**

Chairman Tyler Buttram declared the Public Hearing open at 6:20 p.m. to receive written and oral comments and for holding open discussions concerning the proposed 2020-2021 Fiscal Year Budget for the Mannford Public Works Authority

There being no comments from the public, Chairman Tyler Buttram declared the Public Hearing closed at 6:20 p.m.

**VI. RESOLUTIONS**

- A.** Motion by Busch, second by Bozarth to approve **Resolution No. 2020-12**, as it pertains to adopting the 2020-2021 Fiscal Year Budget for the Enterprise Funds and Capital Improvement Fund beginning July 1, 2020 and ending June 30, 2021, providing for the investment of said funds, establishing budget amendment authority and establishing fees for the Mannford Public Works Authority.

Aye: Busch, Buttram, and Bozarth

Nay: None

Motion carried.

**VII. SCHEDULED BUSINESS**

- A.** Motion by Bozarth, second by Busch to approve all necessary budget amendments to the 2019-2020 Fiscal Year Budget to close out the Fiscal Year.

Aye: Busch, Buttram, and Bozarth

Nay: None

Motion carried.

- B.** Motion by Busch, second by Bozarth to approve a Convenience Fee of \$1.25 per transaction for payments made online and by telephone. The customer will pay the fee at the time of the payment, which goes to the software company.

Aye: Busch, Buttram, and Bozarth

Nay: None

Motion carried.

**VIII. NEW BUSINESS**

There were no new business items to discuss.

**IX. ADJOURNMENT**

Chairman Tyler Buttram adjourned the meeting at 6:21 p.m.

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Joyce Martin, Secretary/City Clerk

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Tyler Buttram, Chairman