

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
SPECIAL MEETING
NOVEMBER 8, 2018**

The Board of Trustees of the City of Mannford, Oklahoma met in special session on Thursday, November 8, 2018, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:02 p.m.

II. ROLL CALL

Present:

Tyler Buttram
Raylene Kelley
Clay Abercrombie

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Rita Bougher, City Treasurer
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director

Absent:

Johnnie Bozarth

III. SCHEDULED BUSINESS

- A.** Motion by Kelley, second by Abercrombie to approve and declare Lot 5, Block 16, Lake Country No. 1 Subdivision surplus property and authorize the Mayor to sign a Quit Claim Deed for said property.

Aye: Buttram, Kelley, and Abercrombie

Nay: None

Motion carried.

- B.** Bill Tackett with Oklahoma Municipal Assurance Group (OMAG) provided Recognition Training including stability test and Board results and comparisons for the Board members.
- C.** David Weatherford, Town Attorney, reviewed the Specific Use Permit process for the processing of uses covered by the SUP Ordinance.
- D.** Motion by Abercrombie, second by Kelley to approve **Resolution No. 2018-12** for the processing of Specific Use Permit Applications with a \$250 SUP Fee plus actual costs incurred by the City.

Aye: Buttram, Kelley, and Abercrombie

Nay: None

Motion carried.

IV. ADJOURNMENT

Mayor Buttram adjourned the meeting at 7:53 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor