

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 13, 2018**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Tuesday, November 13, 2018, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:34 p.m.

II. ROLL CALL

Present:

Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
Joyce Martin, City Clerk
Rita Bougher, City Treasurer
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

David Weatherford, Town Attorney
Lucky Miller, Police Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Trustee Raylene Kelley gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$102,504.14 and Use Tax was \$7,907.43 for funds received in November for October collections.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the October 11, 2018 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Approval of the November 8, 2018 Minutes of the Town of Mannford Board of Trustees Special Meeting.
- C. Acknowledgement of the October 9, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- D. Acknowledgement of the October 15, 2018 Minutes of the Mannford Planning Commission Special Meeting.
- E. There was no quorum for the October 30, 2018 Mannford Planning Commission Special Meeting.

- F. Acknowledgement of the November 8, 2018 Minutes of the Mannford Planning Commission Special Meeting.
- G. Acknowledgement of the November 6, 2018 Minutes of the Mannford Public Library Board.
- H. Approval of the 2019 Meeting Schedule for the City of Mannford Board of Trustees.
- I. Approval of the 2019 Meeting Schedule for the Mannford Public Library Board.
- J. Approval of the 2019 Meeting Schedule for the Mannford Planning Commission.
- K. Approval of the 2019 Meeting Schedule for the Mannford Park Board.
- L. Approval of the 2019 Municipal Court Schedule.
- M. Approval of the retirement of James Gary Adams to retire under a disability effective October 6, 2018, from the City of Mannford and to approve his retirement pension under the terms of the Plan from the Oklahoma Municipal Retirement Fund.

Motion by Abercrombie, second by Bozarth to approve the Consent Agenda Items A through L.

Aye: Buttram, Kelley, Abercrombie, and Bozarth
 Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

- M. Approval of the retirement of James Gary Adams to retire under a disability effective October 6, 2018, from the City of Mannford and to approve his retirement pension under the terms of the Plan from the Oklahoma Municipal Retirement Fund.

Motion by Kelley, second by Bozarth to approve the Consent Agenda Item M.

Aye: Buttram, Kelley, Abercrombie, and Bozarth
 Nay: None

Motion carried.

VIII. ORDINANCES

- A. Motion by Abercrombie, second by Kelley to approve **Ordinance No. 2018-05** an Ordinance amending the employee retirement system, Defined Contribution Special Incentive Plan for the Town Administrator for the Town of Mannford, Oklahoma; providing retirement benefits for eligible employees of the Town of Mannford, Oklahoma; providing the definition of employee; providing vesting schedule; providing for repealer and severability; and declaring an emergency.

Aye: Buttram, Kelley, Abercrombie, and Bozarth
 Nay: None

Motion carried.

- B.** Motion by Abercrombie, second by Kelley to approve Declaring an Emergency for **Ordinance No. 2018-05.**

Aye: Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

IX. SCHEDULED BUSINESS

- A.** Motion by Kelley, second by Bozarth to approve the Amended OkMRF Defined Contribution Master Plan and Joinder Agreement for the Town of Mannford CMO-SI Special Incentive CMO Plan with the effective date of November 1, 2018.

Aye: Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

X. NEW BUSINESS

There were no new business items to discuss.

XI. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:49 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor