



**MANNFORD
PUBLIC LIBRARY**

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Minutes of the MANNFORD PUBLIC LIBRARY BOARD

President of the Library Board Dr. Erin Carley called the regular meeting of the Mannford Public Library Board to order at 6:00 p.m. on Thursday, Oct. 3, 2019 at the Mannford Public Library.

A quorum was established with roll call. Members present: Dr. Carley, Nannette Tresner, Dr. Gerald Glass (who arrived at 6:05), Iris Hildabrand, and Marty Sikes. Also attending was library director, Colleen Branson.

There were no citizen petitions or special guests. Minutes from the Sept. 5, 2019 regular meeting were read and approved as presented and the September invoices were reviewed.

There were no Library Board member reports.

Under the Director's Report, Colleen reported the following:

1. Hired part-time employee, Kaylin Sunday, whom we know from Lakeside Child Development Center.
2. Annual Halloween Costume Contest is Friday, Oct. 18: need judges and snacks.
3. Our budget has been adjusted from last month.
4. We're getting 1 double and 4 single wooden bookshelves from Dr. Eimen's office. Most of the shelves will go in the teen/young adult area.

Under Scheduled Business:

- A. Dr. Carley made the motion to approve the recommended changes to the Meeting Room Policy, which includes "No more than two reservations at a time"; second by Tresner. Motion carries by roll call vote: Carley, aye; Tresner, aye; Glass, aye; Hildabrand, aye; and Sikes, aye.
- B. Hildebrand made the motion to accept the Service Animals Policy, which is clarifies an item from the Patron Behavior Policy; second by Carley. Motion carries by roll call vote: Carley, aye; Tresner, aye; Glass, aye; Hildabrand, aye; and Sikes, aye.

There was no New Business.

The next meeting is Thursday, Nov. 7, 2019.

With nothing left to discuss, the meeting was adjourned at 6:25 p.m.

Board member

Librarian