

**AGENDA  
TOWN OF MANNFORD  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 10, 2019  
6:00 P.M.**

**LOCATION: CITY HALL MEETING ROOM – 300 COONROD, MANNFORD, OK**

**I. OPEN**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. INVOCATION**

**V. TOWN ADMINISTRATOR’S REPORT**

**VI. CONSIDERATION OF CONSENT AGENDA**

- A. Approval of the December 13, 2018 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the December 11, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the January 3, 2019 Minutes of the Mannford Public Library Board Regular Meeting.
- D. No Quorum of the January 3, 2019 Mannford Park Board Regular Meeting.

**VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

**VIII. ORDINANCES**

- A. Discussion with possible approval of **Ordinance No. 2019-01** an Ordinance amending Chapter 12, Article I, Chapter 3 of the Mannford Municipal Code 1996, By the addition of a new Section 12-369 entitled “Power-Generation Tower or Structure; Height Limitation and Other Rules”; Providing for restrictions on the location and other rules governing Power-Generation Towers and Structures; Providing for repealer; savings; codification; severability; penalty; and Declaring an Emergency.
- B. Consideration and possible action pertaining to Declaring an Emergency for **Ordinance No. 2019-01**.
- C. Discussion with possible approval of **Ordinance No. 2019-02** an Ordinance relating to Title 7, Finance and Taxation; adding Chapter 5, Hotel and Motel Tax, adding Sections 7-501 through 7-516 of the Code of Ordinances of the Town of Mannford, Oklahoma, repealing all Ordinances in conflict herewith, and declaring an effective date.

## **IX. RESOLUTIONS**

- A.** Discussion with possible approval of **Resolution No. 2019-02** a Resolution authorizing the calling and holding of an election in the Town of Mannford, Creek County, State of Oklahoma, for the purpose of submitting to the registered qualified voters of said City the question of levying and assessing an excise tax upon gross receipts derived from rent for occupancy of hotel or motel rooms.

## **X. SCHEDULED BUSINESS**

- A.** Discussion with possible approval of donation in the amount of \$2,500 from Carol Lee Crellin/The Bill Jones Revocable Trust for the City of Mannford's Animal Shelter.
- B.** Discussion with possible approval to set hearing date to declare minor variance and mailed notice as sufficient notice.
- C.** Discussion with possible approval to amend 2018-2019 Budget, correcting Electric and Gas Funds transfers to the General Fund to \$145,000 from each of the funds as previously approved in the Budget.
- D.** Consideration with possible approval of update to the City of Mannford Employee Handbook, removing Employee's Birthday Holiday and adding a second day for the Christmas Holiday. The City will observe the Christmas Holiday same days as the State of Oklahoma.

## **XI. NEW BUSINESS**

(Pursuant to state law, New Business is limited to that business which was not foreseen prior to the posting of this agenda).

## **XII. ADJOURNMENT**

Notice filed by: Tyler Buttram Title: Mayor

Address: 300 Coonrod, P.O. Box 327, Mannford, OK 74044 Phone number: 918-865-4314

Posted Tuesday, January 8, 2019, at 2:00 p.m. in the Mannford Municipal Building,  
300 Coonrod, Mannford, Oklahoma.

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Joyce Martin, City Clerk