

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 13, 2020**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, February 13, 2020, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Jerry Ridley, Interim Police Chief
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

Rita Bougher, City Treasurer
JJ Minet, Activity Center Director

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Trustee Raylene Kelley gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$100,555.97 and Use Tax was \$27,885.19 for funds received in February for January collections.
- City's Surplus Auction on February 14th at 9:47 a.m.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the January 9, 2020 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the January 14, 2020 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the January 7, 2020 Minutes of the Mannford Public Library Board Regular Meeting.
- D. Acknowledgement of the February 6, 2020 Minutes of the Mannford Public Library Board Regular Meeting.

Motion by Kelley, second by Bozarth to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. PUBLIC HEARING

- A. Mayor Buttram declared the Public Hearing open at 6:08 p.m. to receive recommendations concerning the proposed voluntary annexation into the Town of Mannford, the real property described below, and being adjacent and contiguous to the corporate limits of the Town.

LEGAL DESCRIPTION: A tract of land in the Southwest Quarter of the Southeast Quarter (SW/4 SE/4) of Section 18, Township 19 North, Range 9 East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof, described as: Beginning at a point 542.35 feet North of the Southwest Corner of said Southeast Quarter; thence N0°15'30" West a distance of 302.65 feet; thence S85°20'35" East a distance of 407.01 feet; thence S33°54'20" East a distance of 325.76 feet; thence N89°57' West a distance of 585.20 feet to the point of beginning. Containing 3.2 acres, more or less.

There being no comments from the public, Mayor Buttram declared the Public Hearing closed at 6:09 p.m.

IX. ORDINANCES

- A. Motion by Bozarth, second by Abercrombie to approve **Ordinance No. 2020-02** an Ordinance of the Town of Mannford, Oklahoma, adding Chapter 8 to Part 12, Planning, Zoning and Development, establishing R-6 Zoning (Tiny Home Zoning District), repealing all prior Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- B. Motion by Bozarth, second by Abercrombie to approve Declaring an Emergency for **Ordinance No. 2020-02**.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- C. Motion by Busch, second by Kelley to approve **Ordinance No. 2020-03**, an Ordinance extending the corporate limits by annexing certain lands located in Section 18, Township 19 North, Range 9 East, Creek County, Oklahoma, in Mannford Ward Boundary District 1, and more particularly described hereinafter, within the Municipal Limits of the Town of Mannford, providing for Residential 1 Zoning of the annexed area, repealing all Ordinances or parts thereof in conflict herewith.

The annexation of the real property described as: A tract of land in the Southwest Quarter of the Southeast Quarter (SW/4 SE/4) of Section 18, Township 19 North, Range 9 East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof, described as: Beginning at a point 542.35 feet North of the Southwest Corner of said Southeast Quarter; thence N0° 15'30" West a distance of 302.65 feet; thence S85°20'35" East a distance of 407.01 feet; thence S33°54'20" East a distance of 325.76 feet; thence N89°57' West a distance of 585.20 feet to the point of beginning. Containing 3.2 acres, more or less.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

- D. Motion by Kelley, second by Busch to approve Declaring an Emergency Clause for **Ordinance No. 2020-03** finding that immediate effectiveness is necessary for the public peace, health, and safety of the Town of Mannford, and the inhabitants thereof.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

- E. Motion by Kelley, second by Busch to approve **Ordinance No. 2020-04**, an Ordinance amending Section 10-303 (Fireworks Sale, discharge, and other uses regulated) of the Code of Ordinances of the Town of Mannford, Oklahoma, repealing all conflicting Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

- F. Motion by Busch, second by Kelley to approve Declaring an Emergency for **Ordinance No. 2020-04**.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

X. SCHEDULED BUSINESS

- A.** Motion by Abercrombie, second by Busch to approve of a Lease Purchase agreement with American Heritage Bank for a Fire Rescue Truck from Hackney Emergency Vehicles for the amount of \$185,372.80 plus a Tool and Equipment allowance of up to \$38,883.50 from Northern Safety and Industrial.

Aye: Busch, Buttram, Kelly, Abercrombie, and Bozarth
Nay: None

Motion Carried.

- B.** Motion by Abercrombie, second by Bozarth to nominate Town Administrator Gerald Haury for a position on the Board of Trustees of the Oklahoma Municipal Assurance Group (OMAG) for a three-year term commencing on July 1, 2020.

Aye: Busch, Buttram, Kelly, Abercrombie, and Bozarth
Nay: None

Motion Carried.

- C.** Motion by Busch, second by Kelley to accept Town Treasurer Rita Bougher's resignation and declare the position vacant as of February 15, 2020.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: Bozarth

Motion carried.

- D.** Motion by Abercrombie, second by Bozarth to appoint Earl Hart to the Mannford Planning Commission.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

RECESS

Mayor Tyler Buttram recessed the February 13, 2020 regular meeting of the Town of Mannford Board of Trustees at 6:22 p.m.

RECONVENE

Mayor Tyler Buttram reconvened the February 13, 2020 regular meeting of the Town of Mannford Board of Trustees in open session at 6:25 p.m. with Busch, Buttram, Kelley, Abercrombie, and Bozarth present.

- E.** Bill Tackett with Oklahoma Municipal Assurance Group (OMAG) and David Weatherford, Town Attorney, provided Recognition Training including stability test and Board results and comparisons for the Board Members.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 7:11 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor