

**MINUTES  
TOWN OF MANNFORD  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 13, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, June 13, 2019, in the City Hall Meeting Room.

**I. OPEN**

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:01 p.m.

**II. ROLL CALL**

Present:

Chad Busch  
Tyler Buttram  
Raylene Kelley  
Clay Abercrombie  
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator  
David Weatherford, Town Attorney  
Joyce Martin, City Clerk  
Rita Bougher, City Treasurer  
Dawn Ell Carson, Finance Director  
Tracy Campbell, Public Works Director  
Colleen Branson, Librarian  
Carolyn Smythe, Ambulance Director

Absent:

Lucky Miller, Police Chief  
JJ Minet, Activity Center Director  
Bob Evans, Fire Chief

**III. PLEDGE OF ALLEGIANCE**

Mayor Tyler Buttram led the Pledge of Allegiance.

**IV. INVOCATION**

Trustee Clay Abercrombie gave the Invocation.

**V. TOWN ADMINISTRATOR'S REPORT**

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$116,561.51 and Use Tax was \$9,387.00 for funds received in June for May collections.
- EV Charging Station Agreements signed.
- Mayor Tyler Buttram and Town Administrator Gerald Haury informed the Town Board of the Iron Man Triathlon - Sunday, May 31, 2020, the 2.4-mile swim will take place at Keystone Lake in Mannford. Once out of the water, athletes will embark on a 112-mile bike tour from Mannford, biking portions of Creek, Osage, and Tulsa counties, before finishing in downtown Tulsa at OSU-Tulsa campus. Once off the bikes, athletes will start the 26.2-mile run leg of the event running through downtown Tulsa to the River Parks Trail System and finishing at the Guthrie Green in downtown Tulsa.

**VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA**

- A. Approval of the May 9, 2019 Minutes of the Town of Mannford Board of Trustees Regular Meeting.

- B. Acknowledgement of the May 7, 2019 Minutes of the Mannford Public Library Board Regular Meeting.
- C. Acknowledgement of the June 6, 2019 Minutes of the Mannford Public Library Board Regular Meeting.
- D. There was no meeting in May of the Mannford Planning Commission.
- E. Approval of the Application for OkMRF Deferred Vested Retirement Pension for Donna Kay Dane, who terminated in 2013, from the City of Mannford under the terms of the Plan from the Oklahoma Municipal Retirement Fund.
- F. Approval of Oklahoma Municipal Assurance Group (OMAG) Functional Building Replacement Cost (FBRC) for Mannford Plaza Shopping Center and Keystone Crossroads Historical Society Museum Building.

Motion by Kelley, second by Busch to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth  
 Nay: None

Motion carried.

**VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda for separate consideration.

**VIII. PUBLIC HEARING**

- A. Mayor Tyler Buttram declared the Public Hearing open at 6:35 p.m. for receiving written and oral comments and for holding open discussions concerning the proposed 2019-2020 Fiscal Year Budget for the Town of Mannford.

There being no comments or communications from the public, Mayor Tyler Buttram declared the Public Hearing closed at 6:38 p.m.

**IX. ORDINANCES**

- A. **Ordinance No. 2019-6** amending **Ordinance No. 2019-4**, Chapter 6 to Part 12, Planning Zoning and Development, establishing R-4 Zoning, repealing all prior Ordinances, and Declaring an Emergency tabled for 30 days.

- B. Declaring an Emergency for **Ordinance No. 2019-6** tabled for 30 days.

**X. RESOLUTIONS**

- A. Motion by Busch, second by Kelley to approve **Resolution No. 2019-7**, as it pertains to adopting the 2019-2020 Fiscal Year Budget for the General Fund, Street and Alley Fund, Miscellaneous Funds, New Mannford Ramp, Activity Center and Mannford Plaza Center beginning July 1, 2019 and ending June 30, 2020 and providing for the investment of said funds.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth  
 Nay: None

Motion carried.

**XI. SCHEDULED BUSINESS**

- A.** Motion by Abercrombie, second by Busch to approve to authorize all necessary budget amendments to the 2018-2019 Fiscal Year Budget to close out the Fiscal Year.

Aye: Busch, Buttram, Kelley, Abercrombie and Bozarth  
Nay: None

Motion carried.

- B.** Discussion and possible action on all City fees tabled for 30 days.

No action taken.

**XII. NEW BUSINESS**

There were no new business items to discuss.

**XIII. ADJOURNMENT**

Mayor Tyler Buttram adjourned the meeting at 6:43 p.m.

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Joyce Martin, City Clerk

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Tyler Buttram, Mayor