

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 11, 2020**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, June 11, 2020, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:01 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk/Treasurer
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Jerry Ridley, Police Chief
Colleen Branson, Librarian
Don Gower, New Mannford Ramp Camp Host
Kathy Gower, New Mannford Ramp Camp Host

Absent:

Raylene Kelley
Clay Abercrombie
JJ Minet, Activity Center Director
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Mayor Tyler Buttram gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$131,612.80 and Use Tax was \$29,652.56 for funds received in June for May collections.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the May 14, 2020 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the May 12, 2020 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the June 4, 2020 Minutes of the Mannford Public Library Board Regular Meeting.
- D. Approval of Oklahoma Municipal Assurance Group (OMAG) Functional Building Replacement Cost (FBRC) for Mannford Plaza Shopping Center and Keystone Crossroads Historical Society Museum Building.

- E. Approval to update current signature cards for all Checking, Savings, and Certificates of Deposits with American Heritage Bank for the City of Mannford. Two signatures are required for each account. Tyler Buttram, Johnnie Bozarth, Joyce Martin, and Dawn Ell Carson will be the authorized signatures; and to remove Rita Bougher from all American Heritage Bank accounts including all Checking, Savings, and Certificates of Deposits for the City of Mannford.
- F. Approval to update current signature card for the City of Mannford Court Clerk Checking Account. Two signatures are required on the account. Tyler Buttram, JoAnna Ward, Rebecca Woodrell, and Dawn Ell Carson will be the authorized signatures.

Motion by Bozarth, second by Busch to approve the Consent Agenda as presented.

Aye: Busch, Buttram, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. PUBLIC HEARING

- A. Mayor Tyler Buttram declared the Public Hearing open at 6:11 p.m. to receive written and oral comments and for holding open discussions concerning the proposed 2020-2021 Fiscal Year Budget for the Town of Mannford.

There being no comments from the public, Mayor Buttram declared the Public Hearing closed at 6:11 p.m.

IX. RESOLUTIONS

- A. Motion by Busch, second by Bozarth to approve **Resolution No. 2020-10**, as it pertains to adopting the 2020-2021 Fiscal Year Budget for the General Fund, Street and Alley Fund, Miscellaneous Funds, New Mannford Ramp Fund, Mannford Activity Center Fund and Mannford Plaza Center Fund beginning July 1, 2020 and ending June 30, 2021, providing for the investment of said funds, establishing budget amendment authority and establishing fees for the Town.

Aye: Busch, Buttram, and Bozarth
Nay: None

Motion carried.

X. SCHEDULED BUSINESS

- A. Motion by Bozarth, second by Busch to authorize all necessary budget amendments to the 2019-2020 Fiscal Year Budget to close out the Fiscal Year.

Aye: Busch, Buttram, and Bozarth
Nay: None

Motion carried.

- B.** Motion by Bozarth, second by Busch to approve a Convenience Fee of \$1.25 per transaction for payments made online and by telephone. The customer will pay the fee at the time of the payment, which goes to the software company.

Aye: Busch, Buttram, and Bozarth
Nay: None

Motion carried.

- C.** Motion by Busch, second by Bozarth to approve of donation in the amount of \$2,000 from Walmart to Mannford Police Department.

Aye: Busch, Buttram, and Bozarth
Nay: None

Motion carried.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:17 p.m.

Joyce Martin, City Clerk/Treasurer

Tyler Buttram, Mayor