

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 10, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, January 10, 2019, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:03 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Rita Bougher, City Treasurer
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Lucky Miller, Police Chief
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Police Chief Lucky Miller gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$97,203.02 and Use Tax was \$15,182.47 for funds received in January for December collections.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the December 13, 2018 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the December 11, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the January 3, 2019 Minutes of the Mannford Public Library Board Regular Meeting.

D. No Quorum of the January 3, 2019 Mannford Park Board Regular Meeting.

Motion by Bozarth, second by Kelley to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. ORDINANCES

- A.** Motion by Abercrombie, second by Kelley to approve **Ordinance No. 2019-01** an Ordinance amending Chapter 12, Article I, Chapter 3 of the Mannford Municipal Code 1996, By the addition of a new Section 12-369 entitled “Power-Generation Tower or Structure; Height Limitation and Other Rules”; Providing for restrictions on the location and other rules governing Power-Generation Towers and Structures; Providing for repealer; savings; codification; severability; penalty; and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

- B.** Motion by Bozarth, second by Kelley to approve Declaring an Emergency for **Ordinance No. 2019-01**.

Aye: Busch, Buttram, Kelley, Abercrombie and Bozarth

Nay: None

Motion carried.

- C.** No action taken on discussion with possible approval of **Ordinance No. 2019-02** an Ordinance relating to Title 7, Finance and Taxation; adding Chapter 5, Hotel and Motel Tax, adding Sections 7-501 through 7-516 of the Code of Ordinances of the Town of Mannford, Oklahoma, repealing all Ordinances in conflict herewith, and declaring an effective date.

IX. RESOLUTIONS

- A.** No action taken on discussion with possible approval of **Resolution No. 2019-02** a Resolution authorizing the calling and holding of an election in the Town of Mannford, Creek County, State of Oklahoma, for the purpose of submitting to the registered qualified voters of said City the question of levying and assessing an excise tax upon gross receipts derived from rent for occupancy of hotel or motel rooms.

X. SCHEDULED BUSINESS

- A.** Motion by Bozarth, second by Abercrombie to approve of donation in the amount of \$2,500 from Carol Lee Crellin/The Bill Jones Revocable Trust for the City of Mannford's Animal Shelter.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- B.** Item B. was removed from the Agenda.

- C.** Motion by Abercrombie, second by Busch to approve to amend 2018-2019 Budget, correcting Electric and Gas Funds transfers to the General Fund to \$145,000 from each of the funds as previously approved in the Budget.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- D.** Motion by Busch, second by Kelley to approve of update to the City of Mannford Employee Handbook, removing Employee's Birthday Holiday and adding a second day for the Christmas Holiday. The City will observe the Christmas Holiday same days as the State of Oklahoma.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:33 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor