

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
MAY 14, 2020**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, May 14, 2020, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:02 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Raylene Kelley
Johnnie Bozarth

Absent:

Clay Abercrombie
JJ Minet, Activity Center Director
Don Gower, New Mannford Ramp Camp Host
Kathy Gower, New Mannford Ramp Camp Host

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Jerry Ridley, Police Chief
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Mayor Tyler Buttram gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$134,989.38 and Use Tax was \$18,204.69 for funds received in May for April collections.
- Railroad postponed Basin Road closure to second week in June.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the April 9, 2020 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the May 7, 2020 Minutes of the Mannford Public Library Board Regular Meeting.

Motion by Kelley, second by Busch to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. ORDINANCES

- A. Motion by Bozarth, second by Kelley to approve **Ordinance No. 2020-05**, an Ordinance approving the merger of the offices of Town Clerk and Town Treasurer, repealing all Ordinances or parts of Ordinances in conflict.

Aye: Busch, Buttram, Kelley, and Bozarth

Nay: None

Motion carried.

IX. RESOLUTIONS

- A. Motion by Bozarth, second by Busch to approve **Resolution No. 2020-09**, a Resolution providing for the dissolution of any further operations as the Pawnee County Rural Water District No. 2, Inc., providing for the transfer of all assets and accounts, the completing of all budgets and funds, and authorizing the Mayor to execute any documents necessary.

Aye: Busch, Buttram, Kelley, and Bozarth

Nay: None

Motion carried.

X. SCHEDULED BUSINESS

- A. The Board considered and discussed the proposed 2020/2021 Fiscal Year Budget as presented by Town Administrator Haury. Next consideration for the proposed 2020-2021 Fiscal Year Budget will be at the June 11, 2020 Public Hearing.

No action taken.

- B. Motion by Busch, second by Kelley to approve annual renewal of the agreement with Phelps IGA, Inc. as it pertains to Sales Tax Contribution.

Aye: Busch, Buttram, Kelley, and Bozarth

Nay: None

Motion carried.

- C. Motion by Bozarth second by Kelley to approve Dr. Erin Carley to serve another term on the Mannford Public Library Board from July 2020 to June 2025.

Aye: Busch, Buttram, Kelley, and Bozarth

Nay: None

Motion carried.

- D.** Motion by Bozarth second by Busch to approve to leave current escrow balance in the amount of \$3,850.00 related to the City's Workers' Compensation Plan with Oklahoma Municipal Assurance Group (OMAG) on deposit with OMAG.

Aye: Busch, Buttram, Kelley, and Bozarth
Nay: None

Motion carried.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:30 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor