

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 14, 2017**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, December 14, 2017, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

II. ROLL CALL

Present:

Adam Gilbert
Tyler Buttram
Raylene Kelley
Clay Abercrombie

Staff Present:

Mike Nunneley, Town Administrator
David Weatherford, Town Attorney
Rita Bougher, City Treasurer
Tracy Campbell, Utility Director
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

Johnnie Bozarth
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Lucky Miller, Police Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Vice Mayor Adam Gilbert gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Nunneley regarding the following:

- Sales Tax was \$92,326.59 and Use Tax was \$6,899.69 for funds received in December for November collections.

VI. CONSIDERATION OF CONSENT AGENDA

- A. Approval of the November 14, 2017 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the November 14, 2107 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the December 7, 2017 Minutes of the Mannford Public Library Board Regular Meeting.

Motion by Gilbert, second by Kelley to approve the Consent Agenda as presented.

Aye: Gilbert, Buttram, Kelley, and Abercrombie

Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. ORDINANCES

A. Motion by Gilbert, second by Abercrombie to approve Ordinance No. 2017-02 an Ordinance levying and assessing a sales tax of seven and one-half tenths of one percent (.75%) in addition to present sales taxes upon the gross receipts or proceeds on certain sales as herein defined; providing for the purpose of the seven and one-half tenths of one percent (.75%) sales tax; defining terms; prescribing procedures, remedies, lien and fixing penalties; fixing effective date; establishing term; and making provisions severable; and containing other provisions related thereto.

Aye: Gilbert, Buttram, Kelley, and Abercrombie

Nay: None

Motion carried.

IX. RESOLUTIONS

A. Motion by Gilbert, second by Kelley to approve Resolution No. 2017-09 a Resolution authorizing the calling and holding of an election in the Town of Mannford, State of Oklahoma, for the purpose of submitting to the registered, qualified electors of said town the question of whether Ordinance No. 2017-02 adopted on the 14th day of December, 2017, shall be approved which levies and assesses a sales tax of seven and one-half tenths of one percent (.75%) in addition to present sales taxes upon the gross receipts or proceeds on certain sales as therein defined; provides for the purpose of the sales tax; defines terms; prescribes procedures, remedies, lien and fixes penalties; fixes effective date; establishing term; making provisions severable; and notifying the Creek County Election Board of the holding of such election.

Aye: Gilbert, Buttram, Kelley, and Abercrombie

Nay: None

Motion carried.

X. SCHEDULED BUSINESS

A. Motion by Kelley, second by Abercrombie to approve the Special Election Proclamation and Notice. Special Election to be held on the 6th day of March, 2018, in the Town of Mannford, Oklahoma.

Aye: Gilbert, Buttram, Kelley, and Abercrombie

Nay: None

Motion carried.

XI. NEW BUSINESS

There were no new business items to discuss.

XII. ADJOURNMENT

Mayor Buttram adjourned the meeting at 6:09 p.m.

Rita Bougher, Treasurer/Acting Clerk

Tyler Buttram, Mayor