

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 11, 2018**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, October 11, 2018, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:03 p.m.

II. ROLL CALL

Present:

Tyler Buttram
Raylene Kelley
Clay Abercrombie

Absent:

Adam Gilbert
Johnnie Bozarth
Rita Bougher, City Treasurer
Tracy Campbell, Public Works Director
JJ Minet, Activity Center Director
Bob Evans, Fire Chief

Staff Present:

Sharon Crisjohn, Interim Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Lucky Miller, Police Chief
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Trustee Clay Abercrombie gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Interim Town Administrator Sharon Crisjohn regarding the following:

- Sales Tax was \$108,556.87 and Use Tax was \$9,338.92 for funds received in October for September collections.
- Park Board will need new members to replace members who have resigned.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the September 10, 2018 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the September 11, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the September 18, 2018 Minutes of the Mannford Planning Commission Special Meeting.

- D. Acknowledgement of the September 6, 2018 Minutes of the Mannford Public Library Board Regular Meeting.
- E. Acknowledgement of the October 4, 2018 Minutes of the Mannford Public Library Board Regular Meeting.
- F. There was no meeting of the Mannford Park Board on October 4, 2018.

Motion by Kelley, second by Abercrombie to approve the Consent Agenda as presented.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. RESOLUTIONS

- A. Motion by Abercrombie, second by Kelley to approve **Election Resolution No. 2018-10** as it pertains to calling for a general election in the Town of Mannford, Oklahoma, on the first Tuesday in April of 2019, and designating the dates, times and places of polling as well as the offices to be filled and the qualifications required.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- B. Motion by Abercrombie, second by Kelley to approve **Resolution No. 2018-11** authorizing application for Rural Economic Action Plan Grant from the Indian Nations Council of Governments (INCOG).

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

IX. SCHEDULED BUSINESS

- A. Motion by Kelley, second by Abercrombie to approve to resubmit the application for Rural Economic Action Plan Grant from the Indian Nations Council of Governments (INCOG) for \$40,000 to extend the existing road on the east side of McDonald's and Phelps Market.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- B.** Motion by Kelley, second by Abercrombie to approve to submit application for Rural Economic Action Plan Grant from the Indian Nations Council of Governments (INCOG) in an amount up to \$40,000 for Fire Department Wildland gear and boots.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- C.** Motion by Abercrombie, second by Kelley to accept the Indian Nations Council of Governments (INCOG) Grant for the Mannford Senior Citizens in the amount of \$11,000 for repairs to floors in the Senior Citizen's Building.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- D.** Motion by Kelley, second by Abercrombie to approve the Inter-Cooperative Agreement with Creek County Board of County Commissioners and Authorization for Mayor to execute the Agreement.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

- E.** Motion by Kelley, second by Abercrombie to approve declaring one Fire Department pump, a CET Fire Pumps Mfg. Portable Pump, as obsolete and surplus and allowing the Fire Chief to dispose of it pursuant to City Ordinance.

Aye: Buttram, Kelley, and Abercrombie
Nay: None

Motion carried.

X. NEW BUSINESS

There were no new business items to discuss.

XI. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:31 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor