

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
SPECIAL MEETING
APRIL 17, 2018**

The Board of Trustees of the City of Mannford, Oklahoma met in special session on Tuesday, April 17, 2018, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:13 p.m.

II. ROLL CALL

Present:

Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Absent:

Adam Gilbert
Mike Nunneley, Town Administrator

Staff Present:

David Weatherford, Town Attorney
Joyce Martin, City Clerk
Rita Bougher, City Treasurer
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Lucky Miller, Police Chief
JJ Minet, Activity Center Director
Colleen Branson, Librarian
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Trustee Clay Abercrombie gave the Invocation.

PRESENTATION

Mayor Tyler Buttram presented Oklahoma Municipal League Honor Roll of Service Award to Tracy Campbell, Public Works Director.

V. MISCELLANEOUS REPORT

Verbal report given by Finance Director Dawn Ell Carson regarding the following:

- Sales Tax was \$95,373.30 and Use Tax was \$10,730.10 for funds received in April for March collections.

VI. CONSIDERATION OF CONSENT AGENDA

- A.** Approval of the March 13, 2018 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B.** Acknowledgement of the March 13, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- C.** Acknowledgement of the March 26, 2018 Minutes of the Mannford Planning Commission Special Meeting.

- D. Acknowledgement of the April 4, 2018 Minutes of the Mannford Planning Commission Special Meeting.
- E. Acknowledgement of the April 10, 2018 Minutes of the Mannford Planning Commission Regular Meeting.
- F. Acknowledgement of the April 5, 2018 Minutes of the Mannford Public Library Board.
- G. There was no meeting of the Mannford Park Board on April 5, 2018.

Motion by Bozarth, second by Kelley to approve the Consent Agenda as presented.

Aye: Buttram, Kelley, Abercrombie and Bozarth

Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. EXECUTIVE SESSION

A. Discussion and possible action on the City Manager position.

1. Proposed executive session as authorized by 25 Oklahoma Statutes, Section 307.B.1. for the purpose of discussing confidential communications between a public body and its attorney concerning the City Manager position.
2. Motion by Kelley, second by Bozarth to enter into an executive session as authorized by 25 Oklahoma Statutes, Section 307.B1. for the purpose of discussing confidential communications between a public body and its attorney concerning the City Manager position.

Aye: Buttram, Kelley, Abercrombie, and Bozarth

Nay: None

Motion carried.

3. The executive session convened at 6:21 p.m.
4. The public meeting re-convened in open session at 7:04 p.m.
5. Action as required.

Motion by Kelley, second by Abercrombie to hire management assistants if needed.

Aye: Buttram, Kelley, Abercrombie and Bozarth

Nay: None

Motion carried.

RECESS

Mayor Buttram recessed the April 17, 2018 special meeting of the Town Board of Trustees at 7:16 p.m.

RECONVENE

Mayor Buttram reconvened the April 17, 2018 special meeting of the Town Board of Trustees in open session at 7:33 p.m. with Buttram, Kelley, Abercrombie and Bozarth present.

IX. ADJOURNMENT

Mayor Buttram adjourned the meeting at 7:33 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor