

**MINUTES  
TOWN OF MANNFORD  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 10, 2020**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, September 10, 2020, in the City Hall Meeting Room.

**I. OPEN**

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:00 p.m.

**II. ROLL CALL**

Present:

Chad Busch  
Tyler Buttram  
Raylene Kelley  
Clay Abercrombie  
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator  
David Weatherford, Town Attorney  
Joyce Martin, City Clerk/Treasurer  
Dawn Ell Carson, Finance Director  
Tracy Campbell, Public Works Director  
Jerry Ridley, Police Chief  
Colleen Branson, Librarian  
Bob Evans, Fire Chief

Absent:

JJ Minet, Activity Center Director  
Carolyn Smythe, Ambulance Director  
Don Gower, New Mannford Ramp Camp Host  
Kathy Gower, New Mannford Ramp Camp Host

**III. PLEDGE OF ALLEGIANCE**

Mayor Tyler Buttram led the Pledge of Allegiance.

**IV. INVOCATION**

Trustee Raylene Kelley gave the Invocation.

**V. TOWN ADMINISTRATOR'S REPORT**

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$136,242.24 and Use Tax was \$18,266.36 for funds received in September for August collections.
- Activity Center Director JJ Minet resigned.

**VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA**

- A. Approval of the August 13, 2020 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Acknowledgement of the August 11, 2020 Minutes of the Mannford Planning Commission Regular Meeting.
- C. Acknowledgement of the September 3, 2020 Minutes of the Mannford Public Library Board Regular Meeting.

Motion by Bozarth, second by Kelley to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth  
Nay: None

Motion carried.

**VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda for separate consideration.

**VIII. RESOLUTIONS**

A. Motion by Busch, second by Kelley to approve **Resolution No. 2020-15** authorizing application for Rural Economic Action Plan (REAP) Grant from the Indian Nations Council of Governments (INCOG).

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth  
Nay: None

Motion carried.

**IX. SCHEDULED BUSINESS**

A. Motion by Kelley, second by Abercrombie to accept the 2019/2020 Fiscal Year Audit as presented by CBEW Professional Group, LLP.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth  
Nay: None

Motion carried.

B. Motion by Buttram, second by Abercrombie to approve Engineering Agreement with Khoury Engineering, Inc. for development of Mannford Retail Center and using CARES Act funding for the project.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth  
Nay: None

Motion carried.

**X. NEW BUSINESS**

There were no new business items to discuss.

**XI. ADJOURNMENT**

Mayor Tyler Buttram adjourned the meeting at 6:27 p.m.

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Joyce Martin, City Clerk/Treasurer

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Tyler Buttram, Mayor