

**MINUTES
TOWN OF MANNFORD
BOARD OF TRUSTEES
REGULAR MEETING
MAY 9, 2019**

The Board of Trustees of the City of Mannford, Oklahoma met in regular session on Thursday, May 9, 2019, in the City Hall Meeting Room.

I. OPEN

Mayor Tyler Buttram called the meeting to order and requested roll call at 6:01 p.m.

II. ROLL CALL

Present:

Chad Busch
Tyler Buttram
Raylene Kelley
Clay Abercrombie
Johnnie Bozarth

Staff Present:

Gerald Haury, Town Administrator
David Weatherford, Town Attorney
Joyce Martin, City Clerk
Dawn Ell Carson, Finance Director
Tracy Campbell, Public Works Director
Lucky Miller, Police Chief
JJ Minet, Activity Center Director
Carolyn Smythe, Ambulance Director
Bob Evans, Fire Chief

Absent:

Rita Bougher, City Treasurer
Colleen Branson, Librarian

III. PLEDGE OF ALLEGIANCE

Mayor Tyler Buttram led the Pledge of Allegiance.

IV. INVOCATION

Mayor Tyler Buttram gave the Invocation.

V. TOWN ADMINISTRATOR'S REPORT

Verbal report given by Town Administrator Gerald Haury regarding the following:

- Sales Tax was \$109,394.20 and Use Tax was \$20,400.78 for funds received in May for April collections.

VI. CONSIDERATION WITH APPROVAL OF CONSENT AGENDA

- A. Approval of the April 11, 2019 Minutes of the Town of Mannford Board of Trustees Regular Meeting.
- B. Approval of the April 25, 2019 Minutes of the Town of Mannford Board of Trustees Special Meeting.
- C. Acknowledgement of the April 9, 2019 Minutes of the Mannford Planning Commission Regular Meeting.

Motion by Bozarth, second by Abercrombie to approve the Consent Agenda as presented.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

VII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda for separate consideration.

VIII. BI-ANNUAL REORGANIZATION

A. Motion by Kelley, second by Bozarth to appoint Tyler Buttram to Mayor.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

B. Motion by Kelley, second by Busch to appoint Johnnie Bozarth to Vice Mayor.

Aye: Busch, Buttram, Kelley, and Abercrombie
Nay: Bozarth

Motion carried.

C. Appointment of Municipal Judge is tabled for 30 days.

IX. ORDINANCES

A. Motion by Bozarth, second by Busch to approve **Ordinance No. 2019-7**, adding Section 12-378 to Part 12, Planning, Zoning and Development, establishing clear rules for residential parking, repealing all prior Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

B. Motion by Bozarth, second by Kelley to approve Declaring an Emergency for **Ordinance No. 2019-7**.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- C. Motion by Busch, second by Kelley to approve **Ordinance No. 2019-8**, amending Section 17-104 to Part 17, Utilities, requiring building official inspection for all electric connections, repealing all prior Ordinances, and Declaring an Emergency.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

- D. Motion by Kelley, second by Busch to approve Declaring an Emergency for **Ordinance No. 2019-8**.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

X. RESOLUTIONS

- A. Motion by Buttram, second by Bozarth to approve **Resolution No. 2019-6**, as it pertains to nominating Robert Johnston, City Manager of City of Frederick, OK, to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing the entire membership for a five (5) year term beginning October 1, 2019, through October 1, 2024.

Aye: Busch, Buttram, Kelley, Abercrombie, and Bozarth
Nay: None

Motion carried.

XI. SCHEDULED BUSINESS

- A. The Board considered and discussed the proposed 2019/2020 Fiscal Year Budget as presented by Town Administrator Haury. Next consideration of the proposed 2019/2020 Fiscal Year Budget will be at the June 13, 2019 Public Hearing.

No action taken.

- B. Motion by Kelley, second by Busch to approve annual renewal of the agreement with Phelps IGA, Inc. as it pertains to Sales Tax Contribution.

Aye: Busch, Buttram, Kelley, Abercrombie and Bozarth
Nay: None

Motion carried.

- C. Motion by Busch, second by Bozarth to remove Billy Gilreath from the Mannford Planning Commission.

Aye: Busch, Buttram, Kelley, Abercrombie and Bozarth
Nay: None

Motion carried.

XII. NEW BUSINESS

There were no new business items to discuss.

XIII. ADJOURNMENT

Mayor Tyler Buttram adjourned the meeting at 6:35 p.m.

Joyce Martin, City Clerk

Tyler Buttram, Mayor