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Minutes of the MANNFORD PUBLIC LIBRARY BOARD

Vice president of the Library Board Marty Sikes called the regular meeting of the Mannford Public Library Board to order at 6:06 p.m. on Tuesday, February 6, 2018 at the Mannford Public Library.

A quorum was established with roll call. Members present: Marty Sikes, Nannette Tresner and Iris Hildabrand. Absent: Drs. Erin Carley and Gerald Glass. Also attending was library director Colleen Branson and librarian Barbara Smythe.

There were no special guests or citizen petitions.

The minutes of the January 4, 2018 regular meeting were read and approved as presented. The January invoices were reviewed.

There were no Library Board member reports.

Under the Director's Report, Colleen reported the following:

1. Nothing big going on right now; looking at a couple future programs, including an author book talk/signing and a movie night in coordination with the Mannford Pilot Club.
2. A letter with a copy of a "Memorandum of Understanding" was mailed to the F.O.L. officers on Jan. 17. This document is a non-binding, formal agreement between the Friends and the Library which outlines requirements, responsibilities and expectations of each party. A basic M.O.U. was presented to the FOL officers and some requested changes made; this is what was mailed. Waiting to hear back from them. (A copy of what was mailed to the FOL officers was given to the Board.)

Barbara talked about how the flu is affecting attendance in Storytime/Lap Sit programs.

Under Scheduled Business, Iris made the motion to combine the three policies (Audio/Visual, Borrowing/Card Holder, Damaged/Lost Materials) and replace them with the two new policies: Circulation and Library Cards; second by Marty. Motion carries by roll call vote: Marty, aye; Nannette, aye; Hildabrand, aye. The changes in lending and circulation are that DVDs can now be renewed [once] and all magazines are checked out for one week.)

There was no New Business.

The next meeting is Tuesday, March 6, 2018.

With nothing left to discuss, the meeting was adjourned at 6:23 p.m.

Board member

Librarian